



VIRTUAL EMPLOYEE DEVELOPMENT SERVICES (EDS)

The Virtual EDS training program provides participants with essential skill development in key areas outlined below. Utilizing an industry-based curriculum, including hands-on activities and discussion, consumers gain skills necessary to enter the workforce and maintain employment.

REFERRAL AND SERVICE DELIVERY PLAN

- Upon referral, consumer scheduled for VSP phone intake
- Eligible consumers are scheduled in cohorts of 4, based on consumer need and accommodation
- Services are provided through 3 secure virtual sessions each week, over 6 weeks
- Individual reports are generated for each consumer, outlining work readiness progress

ELIGIBILITY

Must be able to:

- Have access and ability to use Zoom via device with a camera, I.E. smartphone, laptop, or tablet
- Participate in group Zoom meetings in conducive learning environment
- Follow verbal and written directions and complete paper and/or internet-based activities, as assigned, with necessary support
- Engage in group discussion

SERVICE TOPICS

- Orientation to Virtual Learning
- Communication
- Work Behaviors
- Attitude & Work Ethic
- Customer Service
- Teamwork
- Problem-solving & Critical thinking
- Time Management
- Self-Advocacy & Self-Determination
- Workplace Civility & Diversity
- Conflict Resolution
- Constructive Criticism
- Financial Literacy
- Legal Issues & Employment
- Employment Readiness
- Goal Setting
- Job Search Process
- Resumes & Cover letters
- Networking
- Dress for Success
- Interviewing

FOR QUESTIONS OR MORE INFORMATION CONTACT

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