



# Important Update: Time, Attendance and Scheduling System & New Pay Practices

#### FREQUENTLY ASKED QUESTIONS

#### Why did LifeBridge Health reschedule the go-live date for Northwest?

Moving our system to a single time, attendance and scheduling platform scheduling is an incredibly complex undertaking that requires constant testing and refinement. We chose a phased approach to approach for this reason—so we could identify and address any issues prior to going live at the next location and allow us to learn from each other's experiences. By rescheduling the Northwest go-live date to November 20, 2022, our teams will have more time to get comfortable with UKG Dimensions well in advance of the transition.

**Is** LifeBridge Health rescheduling the go-live dates for any other locations? Yes, those dates are being finalized and will be announced soon.

### How will the new go-live date affect team members?

Team members at Northwest will now transition to UKG Dimensions and the new pay practices on November 20. This means the new pay practices will now be effective in your paychecks beginning December 9. Until we go live with the new platform, our current policies and pay practices will remain in effect.

#### If I'm signed up for UKG Dimensions training, should I still complete it?

Yes. Please continue with your training schedule to ensure that you understand the new UKG Dimensions system and are well-prepared ahead of the transition.

#### Will I need to repeat training?

If you have already completed your UKG Dimensions training, there is no need to repeat it. All the skills you learned will apply when the new system is live. We will continue to offer Learning Lives and will readjust the calendar of sessions to best meet your needs as we work toward our new go-live date. Resources, including cheat sheets, how-to videos, and pre-recorded learning lives will remain available for access on the BridgeNet UKG Resources page at Ibhweb/UKGDimensions.

## Will LifeBridge Health be making any other pay practice changes before the new go-live date?

No. Your leaders will continue to answer your questions about the changes to our pay practices that have already been communicated. We will not be changing any other pay practices prior to the new go-live date. Please continue to visit <a href="https://libhweb/paypractices">lbhweb/paypractices</a> for additional information or reach out to your manager with questions.

#### Will you offer additional forums for team members to ask questions?

We will assess feedback from each location to get a better understanding of what type of support each location may need leading up to go-live. If there is a need for additional virtual town hall sessions, we will follow up to share more information and timing.

## I was supposed to receive an adjustment to my pay because of the new pay practices. With the new go-live date, when will I receive that?

If you were identified as one of our team members receiving an increase in base pay as a result of changes to our shift differential or On Call/Call Back rates, you will now receive that when we transition to UKG Dimensions on November 20. You will continue to earn your current rates until that time.