



# Vocera 4.0 Command Reference



Action	Voice Command (examples in <i>italics</i> )
<b>Getting Started</b>	
Log in.	Say your first and last name in response to the prompt.
Log out.	Log me out.
Find out who is logged in to the Badge.	Who am I?
Listen to the Welcome tutorial.	Play Welcome tutorial.
Record your name.	Record my name.
Record, play back, or erase your greeting.	Record my greeting. Play my greeting. Erase my greeting.
<b>Train the Genie</b>	
Train the Genie to recognize the way you say a name.	Learn a name. Learn a group name. Learn a location name.
Delete the learned name.	Unlearn name (group name, location name).
Train the Genie to recognize the way you say commands.	Learn commands. Learn more commands.
Delete all your learned commands.	Unlearn commands.
<b>Place Calls</b>	
Call a Badge user.	Call <b>John Smith</b> .
Call a group member.	Call <b>Tech Support</b> .
Place an urgent call to a Badge user.*	Urgently call <b>John Smith</b> .
Place an urgent call to a group member.*	Urgently call <b>Tech Support</b> .
Call a user with a department name.*	Call <b>John Smith</b> in <b>Hardware</b> .
Call a user with first name and a department name.*	Call <b>Sue</b> in <b>Hardware</b> .
Call an address book entry.*	Call <b>Poison Control</b> .
Call an outside buddy.*	Call <b>My Mom</b> .
Call an extension.*	Dial extension <b>5120</b> .
Call a local or long-distance telephone number.*	Dial an outside number.
Redial the last phone number.*	Redial number.
Send touch tones through a badge.	<ol style="list-style-type: none"> <li>While on a call, double-click the Hold/DND button.</li> <li>At the beep, say the number.</li> <li>Say "Yes" to confirm.</li> </ol>
<b>Send and Listen to Messages</b>	
Send a standard or urgent message to a Badge user or to all members of a group (without trying to call them).	Record a message for <b>John Smith</b> . Record an urgent message for <b>John Smith</b> . Record a message for <b>Tech Support</b> .
Play new voice messages.	Play messages. Play messages from <b>Joe Smith</b> . Play messages from <b>Marketing</b> .
Play new text messages.	Play text messages.
Play old (previously played) voice messages.	Play old messages. Play old messages from <b>John Smith</b> . Play old messages from <b>Marketing</b> .
Play old (previously played) text messages.	Play old text messages.
Delete voice messages, played or not.	Delete all messages. Delete messages from <b>John Smith</b> .
Delete text messages, played or not.	Delete all text messages. Delete all text messages from <b>John Smith</b> .
Issue commands while playing a message. (Press the Call button before saying the command.)	Delete. Time. Save. Back. Repeat. Cancel.
<b>Forward Calls*</b>	
Forward calls to a Badge user or to a group.	Forward my calls to <b>John Smith</b> . Forward my calls to <b>Tech Support</b> .
Forward calls to a number in your profile.	Forward my calls to my desk phone. Forward my calls to my cell phone. Forward my calls to my home phone. Forward my calls to my voice mail.
Forward to an internal extension.	Forward my calls to extension <b>3425</b> .
Forward to an outside number.	Forward my calls to an outside number. Forward my calls to another number.
Stop forwarding (and accept calls on your Badge again).	Stop forwarding.
<b>Transfer a Call</b>	
Transfer a call in progress to a Badge user, group members, or desk extension.	Press the Hold/DND button to put the call on hold, then press the Call button and say: Transfer to <b>John Smith</b> . Transfer to <b>Tech Support</b> . Transfer to extension <b>2457</b> .*
<b>Send and Receive Numeric Pages</b>	
Send a page to a person in the Vocera system.	Page <b>Tom Mailer</b> .
Send a page to an outside number.	Page an outside number.
Send a page to an internal number.	Page number <b>39647</b> .
Allow Badge users to send you numeric pages.*	Enable pages.*
Stop receiving numeric pages from badge users.*	Disable pages.*

\* Commands that require permission from system administrator.

## Speak or Spell

In addition to speaking the full name, you can spell either the first name, the last name, or both names to contact a person:

- Call Jesse Hart
- Call J-E-S-S-E
- Call H-A-R-T
- Call J-E-S-S-E-H-A-R-T

Make sure you speak with an even pace and say each letter distinctly when you spell a name.

Always speak or spell the full name to contact a group or a place:

- Call Poison Control
- Call P-O-I-S-O-N-C-O-N-T-R-O-L

Spelling can improve speech recognition. Spelling is so effective that it may work even when it is slightly incorrect!

Action	Voice Command (examples in <i>italics</i> )
<b>Broadcast to a Group*</b>	
Initiate a broadcast to a group.	Broadcast to <b>Tech Support</b> .
Initiate an urgent broadcast to a group.	Urgently broadcast to <b>Tech Support</b> .
Initiate an urgent broadcast to the emergency broadcast group.	Double-click the Call button and begin speaking.
Reply to everyone.	<ol style="list-style-type: none"> <li>Press and hold the Call button before the broadcast ends. <ul style="list-style-type: none"> <li>If it is OK to talk, you hear a chime.</li> <li>If someone else has already started to reply, you hear a warning tone.</li> </ul> </li> <li>Begin speaking.</li> <li>When finished, release the Call button. Everyone in the broadcast group hears a chime, letting them know they can reply.</li> </ol>
<b>Join or Leave a Group*</b>	
Add yourself to a group.	Add me to <b>Tech Support</b> .
Remove yourself from a group.	Remove me from <b>Tech Support</b> .
<b>Use Instant Conferences</b>	
Join a conference.	Join the conference for <b>Cashiers</b> .*
Leave a conference.	Leave the conference for <b>Cashiers</b> .*
Start conferencing or reply (when you are already in a conference).	<ol style="list-style-type: none"> <li>Press and hold the Call button. <ul style="list-style-type: none"> <li>If it is OK to talk, you hear a chime.</li> <li>If someone else in the conference has already started to reply, you hear a warning tone.</li> </ul> </li> <li>Begin speaking.</li> <li>When finished, release the Call button. Everyone in the conference hears a chime, letting them know they can reply.</li> </ol>
Find out what conference you are in.	What conference am I in?
Find out who is in your conference.	Who is in my conference?
Find out who is in any conference.	Who is in the conference for <b>Managers</b> ?
Cancel or block conferences.	Press the Hold/DND button.
<b>Make a Three-Way Conference Call</b>	
Initiate a conference call.	Conference <b>James Madison</b> and <b>Mary Lamb</b> .
Add another party to a call (unsupervised method).	<ol style="list-style-type: none"> <li>Press the Hold/DND button to put your call on hold.</li> <li>Press the Call button to summon the Genie and say: Invite <b>Robin Woods</b>.</li> </ol>
Add another party to a call (supervised method).	<ol style="list-style-type: none"> <li>Press the Hold/DND button to put your call on hold.</li> <li>Press the Call button to summon the Genie and say: Call <b>Robin Woods</b>. Your Badge connects to that party.</li> <li>After speaking with the new party, press the Hold/DND button. When the Genie asks if you want to conference the parties, do either of the following: <ul style="list-style-type: none"> <li>Say "Yes" to create a conference call between you and the other two parties.</li> <li>Say "No" to place the new party on hold while you speak to the original caller.</li> </ul> </li> </ol>
Initiate an urgent conference call.	Urgently conference <b>James Madison</b> and <b>Mary Lamb</b> .
Urgently add another party to a call (unsupervised method).	<ol style="list-style-type: none"> <li>Press the Hold/DND button to put your call on hold.</li> <li>Press the Call button to summon the Genie and say: Urgently invite <b>Jo Lee</b>.</li> </ol>
Urgently add another party to a call (supervised method).	<ol style="list-style-type: none"> <li>Press the Hold/DND button to put your call on hold.</li> <li>Press the Call button to summon the Genie and say: Urgently call <b>Jo Lee</b>.</li> </ol>
<b>Using Announce Through Speaker</b>	
Play announcements through Badge speaker when headset is plugged in.	Turn announce through speaker on.
Play announcements through headset when headset is plugged in.	Turn announce through speaker off.
<b>Work with Sites</b>	
Log in at your home site.	Press the Call button, say your first and last name when prompted.
Log in at a site you are visiting.	<ol style="list-style-type: none"> <li>Press the Call button, then wait to hear the login prompt.</li> <li>Connect to your home site: Connect to <b>San Jose</b>.</li> <li>Wait for the prompt, then say your name to log in: <b>April Buckley</b>.</li> </ol>
Call a user at your current site.	Call <b>April Buckley</b> .
Call a user at a remote site or any arbitrary site.*	<ol style="list-style-type: none"> <li>Connect to <b>San Jose</b>.</li> <li>Call <b>April Buckley</b>.</li> </ol>
<b>Other Information</b>	
Find out which groups you are in.	What groups am I in?
Find out who is in a particular group.	Who is in <b>Technical Support</b> ?
Check the current time and date.	What time is it?



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